



WARRINGTON
Borough Council
WARRINGTON TOWN DEAL BOARD

Minutes of Meeting held on 4 November 2022
MICROSOFT TEAMS MEETING

<p>Attendees: Stewart Gardiner Nigel Schofield Lucy Gardner Anton Fields Alison Roberts Steve Park (chair) Dave Thompson Eleanor Blackburn Emma Hutchinson Simon Foden John Laverick John Adlen Nichola Newton Laurence Pullan Cllr Russ Bowden Claire Edmonds (minutes) Colin Billingsley</p> <p>David Boyer Stephen Fitzsimons</p>	<p>Company South Warrington MP's Office Warrington Chamber of Commerce NHS Warrington Borough Council Warrington Borough Council Warrington Borough Council Warrington Disability Partnership Warrington Borough Council LiveWire & Culture Warrington Langtree Warrington Borough Council Cheshire & Warrington LEP Warrington & Vale Royal College Warrington Borough Council Warrington Borough Council Warrington Borough Council JCP Customer Service and External Relation Lead Warrington Borough Council Warrington Chamber of Commerce</p>	<p>Apologies Steven Broomhead Niki O'Connor Steve Hunter Ben Wakerley Ellie Cox Martin Wood Oliver Paterson Catherine Holmes Steve Coffey</p>
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Item	Subject	Action
1.0	Welcome, Introduction and Apologies	
1.1	The Chair welcomed all the meeting and noted all apologies received.	
2.0	Minutes of Meeting held on 4 October 2022.	
2.1	<u>Matters arising</u> The Minutes of the previous meeting were accepted as a true record of the meeting.	
3.0	<u>Programme Office Update</u>	
3.1	Town Deal Director's Report AF presented the Director's report to the Board, which covers the overall progress of the Warrington Town Deal Programme since the last Board meeting held on 23 September 2022.	



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	<p>AF reported that £8.9m has been spent and a further £5.2m committed from the overall programme. Spend is behind the original profile due to delays in a number of areas, as such it is likely that the Section 151 Officer will need to exercise their freedoms and flexibilities at financial year end to ensure the funding can be carried forward.</p> <p>AF discussed the Deep Dive Assurance Process that WBC have been asked to complete by DLUHC. The focus for the assurance has been on governance and procurement. The initial evidence has been submitted however the audit has highlighted that we need to update the Declaration of Interests Register with the change in Board members and if any changes since the earlier request. A form will be appended to the Minutes for completion. We also need to keep a record of any gifts/hospitality and Board Members are to keep AF/AR up to date with any to add to the register. Additional procurement documentation has been requested and a feedback meeting has been arranged for 14 December 22.</p> <p>AF updated the Board on the governance process developed to ensure that significant variations such as this are considered appropriately. In line with the process, project leads have been consulted and a Project Adjustment Request completed requesting the transfer of £250,000 underspend from the Health and Social Care Academy to the Advanced Construction Centre (papers included in the pack). AF requested opinion/ consensus of the Board to progress to the next stage which is WBC approval, in line with spending regulations, before submitting to DLUHC for review. DLUHC review is anticipated to take circa 4 weeks.</p> <p>Declaration of Interest: Nichola Newton – WVRC Principal</p> <p>DT queried why there has been an underspend on the Health & Social Care Academy. AF responded that savings had been generated by using in house building teams to carry out the work, efficiencies made by the College.</p> <p>AGREED: Town Deal Board consented to the proposed change and for the funding transfer to proceed to the next stage of the approval process.</p> <p>Programme Manager Update AR nothing to add.</p>	<p>CE/KG</p> <p>AF/AR AR</p>
5.0	<p><u>Project Lead Updates</u></p> <p><u>Bus Depot</u> Progress on building is going to plan, there has been a slight delay on the bus apron, with a couple of the concrete pads re-laid due to workmanship issues. After completion, WOB will take occupation. Securing a power supply for testing and commissioning has caused delay. JL meeting with the contractors on Thursday 10 November 2022 to discuss programme and financial impact. JL will report back at the next meeting.</p>	<p>JL</p>



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Sustainable Travel Programme

Cycle Hub

Project split into two parts:

Cycle Parking - Cycle Cabins are progressing one outside the bus interchange & we are exploring potential other locations –likely to be Hilden Square & Bridge Street.

Cycle Hub - is following a market testing exercise, five interested parties have come forward and held detailed discussions with the team. Tender documents are currently being prepared ready for uploading on the chest

Bus Priority

Bus priority delivery group set up. Concept design complete. AECOM are supporting, and providing PM resource. The scheme may be delivered across the next 12 - 18 months.

The Ship Canal painting programme will have a significant impact on this project.

3G Pitch

Works have commenced on site on 10th October - with a sod cutting event taking place on 13th October - due for completion end of February 2023.

Futsal works now complete (hard court – 5 a side size/game) External lighting complete

Scheme is also looking to improve the grass pitches - estimate now received – under review/ and looking at alternatives in line with budget - circa £450k

First & Last Mile Phase 1

Sankey St Gateway Project - Project team has collated information including utilities, land ownership, servicing requirements of businesses, and parking. Inception workshop has taken place and the team are now working on the concept designs with the prelim design to start in the New Year, with consultation to follow – anticipated to be on site next Autumn.

Accessibility improvements - early draft of schemes identified for delivery and a meeting held with Dave Thompson, WDP. Consultation (if required) will take place in early 2023. Start on site expected in the Spring 23.

Wayfinding - early meetings with BID. Linked with providing new wayfinding to Health Hub and other Town Centre destinations.



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	<p><u>Green Ring Enhancements</u></p> <p>Bewsey Road cycleway: In house design team are working up the design. Various site and internal meetings have taken place. Data collection is ongoing – trails holes topo. Additional junction traffic modelling to be undertaken. Consultation to take place in early Spring next year. Design is progressing with start on site expected next Autumn.</p> <p>Kingsway Bridge cycleway: In-house design team working up the design. Investigation surveys are underway including a bridge assessment. Design ongoing, planning due summer with start on site in Autumn.</p> <p>TPT - Aim is to complete scheme prior to closure of Stockton Heath swing bridge in Spring 2023 to provide an alternative route for pedestrians/cyclists to reach the Chester Road swing bridge. Initial undergrowth clearance has taken place. Start on site expected Jan 23.</p> <p>Consultation on TPT scheme took place between 27th June and 1st August and 98 online responses were received with 86% support to the scheme.</p> <p>Consultations on the other Green Trail projects will be undertaken later in 2022/early 2023 following development of their design.</p> <p>Finance - Circa £3.3m received with £311k spent to date. Review of forecast spend vs allocation will be carried out as part of the Monitoring & Evaluation process.</p> <p><u>Health & Wellbeing Hub</u></p> <p>LG noted an error on the financial monitoring sheet regarding the revenue allocation – AF to update</p> <p>The development of the service model is progressing well.</p> <p>Procurement of the refurbishment contractor is ongoing and should be complete in December with the contractor mobilising in January.</p> <p>Lease negotiations are ongoing with the landlord.</p> <p>Discussions are ongoing with WBC Highways Team to provide nearby accessible parking and to confirm timing of resurfacing to local roads in line with the refurbishment programme.</p> <p>DT reminded LG about the request for a smaller adaptive version of a Changing Place Facility to be included in the layout (not a full size one). LG to raise with SB/CL.</p>	<p>AF</p> <p>LG</p>
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Digital Enterprise Hub

Declaration of Interest: Cllr Russ Bowden – Wire Regen Director

GFA with ERDF due for signature next week. GFA with WBC awaiting sealing.

WBC funding loan was secured at November Cabinet.

Phase 1A - ERDF roofing works is out to tender and hopeful works will start on site before Xmas.

Phase 1B – ERDF refurbishment works due to commence in the New Year – deadline for completion of the ERDF Works is end June 23.

Phase 2 – Town Deal funded works on track and due to commence on site January 24.

LG advised that SB/ CL recently visited a site in Hartlepool that had great ideas for a digital hub and will share contact details.

LG

Pyramid Remastered

EB reported that current spend is c £340k. The Arts Council capital funding bid was unsuccessful and £1million match/ external funding is at risk as still not secured. Feedback on the bid was that the application was strong but too much funding was asked for - £400k pa for 3 years.

EB noted that both recent funding bids have been rejected. RB raised concern that maybe Warrington’s face doesn’t fit wrt funding applications due to the perception of Warrington. EB confirmed that external support was procured to support the bid and lobbying with the Arts Council took place before the bid was submitted to maximise chances for success.

The Arts Council have identified another funding opportunity but this will be for revenue funding if successful.

Client side project management support will be increased to push programme now designers appointed.

Advanced Construction Centre

NN advised that of the £3.6 million budget £93k has been claimed to date with an overall spend of £165k. There is a shortfall of £338k, which the £250k transfer of monies from HSCA, if approved, will help to plug the gap. Value engineering measures such as reducing to single storey have been made to reduce costs. Contingency has been reduced from 12% to 8.6%. A revised planning application has been submitted which they hope to hear on the outcome in December.

SP asked when the anticipated opening date is – NN confirmed it is planned to be in January 2024.



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	<p><u>Health & Social Care Academy</u></p> <p>Lots of positive feedback has been received regarding the new Health & Social Academy. Amy York the Academy Business Manager, has been doing a brilliant job, developing the programmes including those for Personal Assistants, Higher Awards in Health, and Clinical Skills Hub for example, and demand for the courses has been growing. The model is being shared across the College. There are strong relationships with the steering group, including employers and stakeholders who are working together to develop programmes to match need. The links are leading to more opportunities for placements and guest speakers providing better engagement/ interest for the students.</p> <p>DT endorsed the project commenting that it expanding much quicker than he initially anticipated.</p> <p>SP asked is the project governance heading for closure. NN reported that the finances will be closed off shortly. AF advised that although capital/delivery is complete the outputs must be measured for another 3 years post delivery</p> <p>AF confirmed that lessons learnt should be captured now as finances are closed off.</p>	AF/AR
6.0	Levelling Up Round 2 Update	
6.1	SP informed the Board that he has been informed that a decision on the LUF2 round should be made before the end of the year. SP will inform the Board as soon as he hears of any further details.	SP
7.0	UK Shared Prosperity Fund Update	
7.1	The investment plan was submitted on 01 August, still no update. AF added that he has been told the outcome will be communicated shortly but not before the Autumn Statement. EB stated that she hopes flexibility is provided on the spend timescales as it is difficult to commit spend within 3 months if needed by the end of this financial year. EB to update the Board at the next meeting.	EB
8.0	Any other business	
8.1	No issues raised.	
9.0	Date of Next meeting	
9.1	The next meeting of the Board will be finance based and held on 16 December 2022 .	