

Retail Discount Application Form

Name of ratepayer/owner				
Full address of the property on which the discount is to be claimed, including postcode				
Ratepayers address, if different from above				
Account reference number				
What is the property used for? (e.g. hairdressers, pub, post office etc.)				
Is the use stated above the sole use of the property?	Yes		No	

UK subsidy rules

The Retail, Hospitality and Leisure Relief Scheme is subject to the subsidies chapter within the UK-EU Trade and Cooperation Agreement (TCA). The subsidies chapter within the TCA only applies to subsidies over the value of approximately £315,000 per beneficiary over a three-year period (consisting of the current financial year and the two previous financial years) (the small amounts of financial assistance limit).

Extended retail discounts granted in 2021/22 do not count towards the limit.

Covid business grants received from local government and any other subsidy claimed under the small amounts of financial assistance limit over the three-year period should be counted.

To be entitled to Retail, Hospitality and Leisure relief **you must not have exceeded either the £110,000 cash cap for 2023/24, or the small amounts of financial assistance limit of £315,000** over three years (including 2023/24).

[Please see GOV.UK details of eligible business](#)

Amount of De Minimis	Date of award	Organisation providing award	Nature of aid

Declaration

Please ensure that you have read the separate guidance notes carefully and have answered all the questions before signing the declaration.

I declare that:

- I am authorised to sign this form on behalf of the ratepayer/owner named.
- The form is completed correctly to the best of my knowledge and belief.
- I have read the separate guidance notes.
- The ratepayer/owner named shall not exceed the small amounts of financial assistance limit under the UK Subsidy rules threshold by accepting this retail discount.
- I confirm that I understand the declaration.

Full name	
Position held within the organisation	
Email address	
Tel number	
Date	

Please email the completed form to businessrates@warrington.gov.uk